

# MAINTENANCE REQUEST FORM

Every effort has been made to assure that your home, its appliances and fixtures are in good condition and repairs were completed at the time of your move-in. However, from time to time, conditions will arise which require maintenance and repairs during the course of your tenancy. When the need for maintenance or repair arises, we ask that you complete this form and return.

FOR EMERGENCY REPAIRS CALL (480) 258-3438 AND LEAVE YOUR NAME, PHONE NUMBER, AND ADDRESS.

## PROPERTY INFORMATION

### Tenant Name

\_\_\_\_\_

Last Name

\_\_\_\_\_

First Name

### Property Address

\_\_\_\_\_

STREET

\_\_\_\_\_

CITY

\_\_\_\_\_

STATE

\_\_\_\_\_

ZIP

### Contact Phone #

\_\_\_\_\_

## MAINTENANCE REQUEST

Describe in detail the nature of your maintenance request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permission to enter?  Yes  No

Please sign and return this form to RE/MAX Infinity Property Management. I understand that according to my rental agreement, RE/MAX Infinity Property Management employees, contractors and any maintenance crew may enter the premises in my absence in order to investigate this request and make any needed repairs, provided I am given at least 24 hours notice except in an emergency.

\_\_\_\_\_

Applicant's Signature

\_\_\_\_\_

Date